European University LLC

Methodology of determining the number of academic and invited staff

Content of the document:

1.   General Provisions

1.   The present methodology for determining the number of academic and invited staff is used for the purpose of establishing the number of academic and invited staff required for implementation of the educational programs of the European University.

2.   Determining the number of academic and invited staff required for the implementation of educational programs at the European University is conducted with the direct involvement of the faculties, in particular, the deans of the faculty and the heads of the program.

2. Mechanism of determining the number of academic and invited staff

1. The following tasks are taken into consideration while determining the number of academic and invited personnel:

A) Number of students enrolled at an educational program;

B) Maximum number of students admitted to a group within the educational programs of the European University;

C) The number of hours of lectures and practice per week in the compulsory courses of the main field of study, within the framework of educational programs during the per semester;

D) Maximum number of hours allowed for academic staff to be conducted;

E) Target benchmarks (minimum percentage requirements and maximum admissions) for academic and invited staff at the European University.

3.   Target benchmarks for determining the number of academic and invited staff

Target benchmarks for academic and invited staff are:

A)   Within educational programs (at all levels), at least 51% of the hours spent on compulsory courses in the main field of study must be taught by academic staff and, accordingly, a maximum of 49% by visiting staff, unless the specifics of the program may require a different ratio. In this case, the target set for academic staff is at least 40%.

B) After providing the minimum permissible number of academic staff, the invited staff of the University may be involved in the implementation of the program. The program is not allowed to be implemented only with the use of academic staff, therefore, it is mandatory to involve invited specialists in the implementation of the program.

4. Maximum number of students admitted to educational courses and maximum number of academic hours to be conducted by academic staff

1. The specifics of the training courses are taken into account when determining the maximum number of students admitted to the groups within the educational program.

The following are allowed within the framework of educational programs at the European University:

A) The maximum number of students in a group on training courses is: on the theoretical part of training courses - a maximum of 75 students; for the practical part of training courses - maximum 25 students; For laboratory studies/work - maximum 12 students; At the Faculty of Veterinary Medicine: at the theoretical part of the training courses - a maximum of 75 students; 22 students to work in the working group; For the practical part of training courses/laboratory studies/work - maximum 11 students. At the Faculty of Medicine: in the case of graduate medical and dental education programs in the I, II, III academic year, the theoretical part of the basic training courses - a maximum of 100 students, the practical part - a maximum of 22 students; In the case of the educational program of a qualified doctor in the IV, V, VI academic year, and in the case of the dentistry educational program in the IV, V academic year, the theoretical part of the clinical training courses - a maximum of 100 students, the practical part - a maximum of 11 students; During practical work in the simulation center - maximum 11 students.

B) in case of foreign language courses, the maximum number of students in a group - 22 students;

2. Semester workload of academic staff:

- Professor - Maximum 270 hours per semester (average 18 academic hours per week);

- Associate Professor - Maximum 315 hours per semester (average of 21 academic hours per week);

- Assistant Professor - a maximum of 360 hours per semester (average of 24 academic hours per week);

- Assistant - Maximum 360 hours per semester (average of 24 academic hours per week (practical / group work hours, etc.).

5.   Calculation of the number of academic and invited staff for educational programs

1.   Taking into consideration the above assumptions, the minimum / maximum permissible number of academic and invited staff for the educational program is calculated as follows:

The minimum permissible number of academic staff

$$\frac{[L\left(\frac{X\,st}{L\,st}/n\right)+P\left(\frac{X\,st}{P\,st}/n\right)]*0.51}{H\,ac}$$

Where,

L - number of lecture hours to be conducted per week within the compulsory courses of main field of study in the odd/ even semesters of the educational program [1]

P – number of hours of the practical classes to be conducted per week within the compulsory courses of main field of study in the odd/ even semesters of the educational program [2]

X_{st} – Number of students enrolled in the educational program (with active status)

L_{st} –Maximum number of students allowed for the theoretical part of the training courses

P_{st} - Maximum number of students allowed for the practical part of the training courses

H_{ac} - Maximum average number of hours admissible per week for academic staff [3]

n -Number of academic years of the educational program

Note:

1. Ratios in the formula $\left(\frac{X_{st}}{L_{st}} \right)$ and $\left(\frac{X_{st}}{P_{st}} \right)$ are always rounded surplus (e.g. if in the result of the ratio is received 1.1, the result is rounded to 2.) The ratio of the result obtained by the ratio to the number of years of study at the educational program is also a rounded surplus.

2. Ratios $\left(\frac{X_{st}}{L_{st}} \right)$ and $\left(\frac{X_{st}}{P_{st}} \right)$ are divided into the number of years of study at the educational program, to calculate the average number of groups per course, and to calculate the total number of lectures and practical hours per week, the number of lecture and practical hours per week in the odd / even semesters of the educational program within the compulsory courses of the main field of study is multiplied by the average number of groups in one course.

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[1] number of lecture hours to be conducted per week within the compulsory learning courses of main field of study are calculated separately in the odd/ even semesters of the educational program, and from the results received we take the largest.

[2] Number of hours of practical classes to be conducted per week within the compulsory learning courses of main field of study are calculated separately in the odd/ even semesters of the educational program, and from the results received we take the largest.

[3] Arithmetic mean of the number of hours permissible per week for academic staff in subpoint 4.2 of the present document.